

CIRCULAR No. 14
UNDERSTANDING THE ORDER OF WORK FROM HOME
(DASAR BEKERJA DARI RUMAH)
DURING CMCO (PKPB)
WILAYAH PERSEKUTUAN K.L, WILAYAH PERSEKUTUAN PUTRAJAYA
DAN SELANGOR

In the light of recent events, we are pleased to append the information on Work from Home (Bekerja dari Rumah) that is being implemented by the government starting from 22nd October till the end of CMCO (PKPB);

Please refer to the infographic below;



Dasar Bekerja Dari Rumah (BDR)
@ Work From Home (WFH)

Wajib bagi kakitangan pengurusan dan penyeliaan di kawasan yang sedang menjalani PKPB

bermula 22 Oktober 2020

21 Oktober 2020

Muka 1

www.mit.gov.my | MITMalaysia | MITMalaysiayoutube | MIDA | MIPC | MIDP | MARi | MAMPU | STANDARDS MALAYSIA | MIRM

<https://twitter.com/MITMalaysia/status/1318785440896307200?s=19>

Pekerja daripada
kumpulan pengurusan dan penyeliaan
yang boleh hadir ke pejabat jika perlu:



**KAPASITI 10 PERATUS SAHAJA
DARIPADA SKOP TUGAS DI BAWAH**



Perakaunan



Perundangan



Kewangan



Perancangan



Pentadbiran



ICT



Had berada di pejabat
4 jam sahaja

10.00 pagi - 2.00 petang
(3 hari bekerja dalam seminggu)

21 Oktober 2020

Muka 2



<https://twitter.com/MITIMalaysia/status/1318785440896307200?s=19>

**Contoh situasi amalan
Bekerja Dari Rumah (BDR)**



Syarikat A terlibat dalam industri pembuatan.
Syarikat ini mempunyai:

- ▶ **1000 pekerja** operasi
- ▶ **100 pekerja** kumpulan pengurusan dan penyeliaan pejabat.

Siapa perlu BDR?

1000 pekerja operasi boleh bekerja seperti biasa dan tidak perlu BDR

10 peratus atau **10 orang** daripada kumpulan pengurusan dan penyeliaan pejabat boleh datang bekerja.

21 Oktober 2020

Muka 3



<https://twitter.com/MITIMalaysia/status/1318785440896307200?s=19>

IEM will continue to keep our members updated on latest announcements from the ministries or government agencies related or affecting the engineering industry. Do keep a look out for our email blast or visit the IEM website at www.myiem.org.my under the tab 'RELATED TO ENGINEERING' or join our Telegram Channel to receive faster updates.

Scan this QR code to access IEM Official Website



Scan this QR code to access IEM Official Website



[myiem_official](#)



[MyIEM HQ Official](#)

We hope that all our members would remain safe and healthy during this challenging time. We will keep you updated on any further information promptly.

Thank you

#myIEMstaysafe

#myIEMstayhealthy

#iemstayhealthystaysafe

Ad Hoc Committee on COVID-19
The Institution of Engineers, Malaysia
21 October 2020

##END##